

# AMERICAN CITIZENS SERVICES NEWSLETTER

## American Citizens' Information Hour

Every Tuesday at 4:00pm at the Consular Section except on U.S. and local holidays. Appointments are not necessary.

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## Happy Mother and Children's Day!

### QUESTION OF THE MONTH:

I am applying for my child's passport. Your website says I need to bring evidence of my relationship with my child. My child has dual citizenship and is a Mongolian citizen too. May I bring my child's Mongolian birth certificate as evidence of me and my child's relationship?

### Consular Visit to Darkhan and Selenge

Vice Consul Patrick Rumley met several officials, including Governors of both provinces, Chief of Immigration Office in Sukhbaatar, as well as police and hospital officials. During this trip he visited the Altanbulag port of entry to see its operation. He also met American citizens including Peace Corps volunteers in the area and made student visa presentations at the Darkhan-Uul Medical School and the MUST branch.



Mongolian birth certificate **can not be** used as evidence of relationship. For first time applications, only the following documents are accepted as a proof of relationship:

- U.S. birth certificate with both parents' names
- Consular Report of Birth Abroad with both parents' names
- Adoption decree with adopting parents' names
- Court order establishing custody
- Court order establishing guardianship

For the **birth certificate** to be acceptable, it must:

- Be issued by the office of vital statistics of the state, county, or city where the child's birth occurred;
- Show the child's full name at birth;
- Indicate the child's date and place of birth;
- List the full name(s) of the child's parent(s);
- Bear the embossed, impressed, multi-colored, or raised seal and signature of the issuing authority; and
- Indicate a registration or file date that is within one year of the birth.

## During Summer Travel Season, Make Sure to Check Your Passport Validity and Count Your Empty Pages Before Traveling



### Apply for Passport for First Time or Renewal

Applying in person for a U.S. passport is as easy as following a recipe. With step by step [video guide](#), we give you all of the ingredients you'll need to make a passport so you can get out and enjoy a tasty, travel treat!

Need to Apply for passport renewal? Visit [here](#).

### Transfer Mongolian Visa From Expired U.S. Passport



If you have a Mongolian visa in your old passport, you will need to apply for visa transfer to your new passport with [Office of Immigration, Naturalization and Foreign Citizens of Mongolia](#).

The following documents are required for visa transfer:

- Request letter from the inviting organization
- State registration certificate of the inviting organization
- Copy of business License if it is a foreign incorporated company
- Copy of special permission if applied
- Expired passport with valid visa and new passport with a photo-copy
- 1 recent photo /3×4/
- Completed visa form

### U.S. Embassy Ulaanbaatar will offer FSOT on June 13

The U.S. Embassy in Ulaanbaatar, Mongolia is offering the FSOT to Americans living overseas on a first-come, first-serve basis. The Foreign Service Officer Test is scheduled to take place on June 13th. When you sign up, you can select a specific time slot from the available dates and sessions.



Interested in joining the U.S. Foreign Service? [Visit here](#).

## How did you know if a website or email is from the U.S.

Some websites and emails try to mislead customers and members of the public into thinking they are official U.S. government websites. These websites are designed to appear official, and often have images of the U.S. flag, U.S. Capitol, White House, or Statue of Liberty. What these websites and emails are missing is the “.gov” suffix on their addresses. **Remember that anything that does not end with “.gov” should be considered suspect.**

If you wish to file a complaint about internet fraud, please see [visiteconsumer.gov](http://visiteconsumer.gov), which is a joint effort of consumer protection agencies from 17 nations, hosted by the Federal Trade Commission. You can also visit the Federal Bureau of Investigation (FBI) Internet Crime Complaint Center (IC3) website. To file a complaint about unsolicited email, contact the Department of Justice.



The Department of State has released a new iPhone App, Smart Traveler, that invites you to see the world with easy access to frequently updated official country information, travel alerts, travel warnings, maps, U.S. embassy

locations, and more. Information for the app comes from content that is also posted on the [State Department Website](http://StateDepartmentWebsite). Please visit those websites for even more information on international travel, foreign policy, and the work of the U.S. Department of State. Download the app from the [iTunes store](http://iTunes) and/or from the [Google Play Store](http://GooglePlayStore).

## Warden still needed!!

We are still searching for volunteers to act as wardens in [Songino Khair-khan District](#). If you are interested, please send an email to [UlaanbaatarACS@state.gov](mailto:UlaanbaatarACS@state.gov).



## Upcoming Holidays

May 25 Monday      Memorial Day U.S.  
June 1 Monday      Mother and Child Day

## Embassy Contact Information

### American Citizen Services

U.S. Embassy  
Denver Street #3  
11th Micro District  
Ulaanbaatar 14190 Mongolia

Tel: 976-7007-6001

Fax: 976-7007-6014

After-hours emergency number: 9911-4168

E-mail: [UlaanbaatarACS@state.gov](mailto:UlaanbaatarACS@state.gov)

## Travel Warnings and Alerts

### Warning

May 1, 2015    Central African Republic Travel  
May 1, 2015    Nepal  
April 29, 2015    Iraq  
April 23, 2015    North Korea

### Alert

For additional information about these travel warnings and alerts, please go to the State Department [website](#).